

COUNCIL, 16 April 2020

## COVER SHEET

<b>Document title:</b>	Council Nominations Committee (February 2020)
<b>Author/s:</b>	Jean Lloyd and Maria Rose
<b>Sponsor on VCEG:</b>	Mike Shore-Nye
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**Summary of paper:**

<p>Council Nominations Committee at its meeting on 28 February 2020:</p> <ul style="list-style-type: none"> <li>• <b>Agreed</b> the re-appointment for a further term of office for the following: Class I – Richard Atkins – 1 August 2020-31 July 2023 (second term of office) Class II – Graham Cole - 1 August 2020-31 July 2023 (second term of office)</li> <li>• Agreed to <b>recommend to Council</b> the appointment of Graham Cole as a member of Remuneration Committee for the vacant class II Independent Member position.</li> <li>• Agreed to <b>recommend to Council</b> the reappointments of David Dupont and Simon Enoch for a further three-year term of office as Independent members (co-opted members) of Audit Committee with effect from 1 August 2020.</li> <li>• <b>Agreed</b> the final Terms of Reference 2019-20.</li> </ul>
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**Communications Plan:**

<p>After the Council meeting any change of Council membership will be communicated to the University via the website. The Terms of Reference will be uploaded to the Nominations Committee web page.</p>
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**Council is asked to:**

<ul style="list-style-type: none"> <li>• <b>Approve</b> the re-appointment for a further term of office for the following: Class I – Richard Atkins – 1 August 2020-31 July 2023 (second term of office) Class II – Graham Cole - 1 August 2020-31 July 2023 (second term of office)</li> <li>• <b>Approve</b> the appointment of Graham Cole as a member of Remuneration Committee for the vacant class II Independent Member position (Appendix 1 attached).</li> <li>• <b>Approve</b> the reappointments of David Dupont and Simon Enoch for a further three-year term of office as Independent members (co-opted members) of Audit Committee with effect from 1 August 2020 (Appendix 1 attached).</li> <li>• <b>Note</b> the final version of the Terms of Reference and Membership 2019/20- (Appendix 2 attached).</li> </ul>
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## Appendix 1

### Membership of Council Committees

COMMITTEE/MEETING	MEMBERSHIP	DATE CURRENT TERM OF OFFICE ENDS
Audit Committee	Gerry Brown (Chair) Graham Cole David Dupont Simon Enoch Alison Reed Nicholas Cheffings	July 2022 (final) July 2020 (1 <sup>st</sup> ) July 2020 (1 <sup>st</sup> ) July 2020 (1 <sup>st</sup> ) July 2022 (2 <sup>nd</sup> ) July 2022 (1 <sup>st</sup> )
Nominations Committee	Sarah Turvill (Chair) Richard Atkins Sarah Buck Professor Sir Steve Smith Professor Janice Kay Mike Shore-Nye Bettina Rigg President of The Students' Union	July 2021 (final) July 2020 (1 <sup>st</sup> ) July 2022 (2 <sup>nd</sup> )  July 2024  July 2022 (2 <sup>nd</sup> ) July 2020
Remuneration Committee	Richard Atkins (Chair) Graham Cole Sarah Turvill Sarah Buck Salam Katbi President of Students' Guild	July 2020 (1 <sup>st</sup> ) July 2020 (1 <sup>st</sup> ) July 2021 (final) July 2022 (2 <sup>nd</sup> ) July 2021 (1 <sup>st</sup> ) July 2020
Ethics Committee	Caroline MacEwen	July 2021 (1 <sup>st</sup> )
Health & Safety Committee	Sarah Buck	July 2022 (2 <sup>nd</sup> )
Standing Committee of Council	Pro-Chancellors Vice-Chancellor Registrar and Secretary Provost One Independent Member	

OTHER COMMITTEES/GROUPS	MEMBERSHIP	DATE CURRENT TERM OF OFFICE ENDS
Joint Committee for Consultation and Negotiation	Sarah Buck	July 2022 (2 <sup>nd</sup> )
Capital Investment Group	Sarah Buck (in attendance) Alison Reed (in attendance)	July 2022 (2 <sup>nd</sup> ) July 2022 (2 <sup>nd</sup> )
Cornwall Advisory Panel	(vacancy)	

Senate	Professor Wendy Robinson Professor Dr Anni Vanhatalo Professor Andrew McRae	July 2020 July 2021 July 2022
North Park Scrutiny Group	Sarah Buck (Chair) Jo Binding Alison Reed	July 2022 (2 <sup>nd</sup> ) July 2022 (2 <sup>nd</sup> ) July 2022 (2 <sup>nd</sup> )
Industrial Funding Strategy Group	Graham Cole	July 2020 (1 <sup>st</sup> )
Project North Park Programme Board	Sarah Buck	July 2022 (2 <sup>nd</sup> )
Student Residents Project Management Group	Sarah Buck	July 2022 (2 <sup>nd</sup> )
Alumni Network Group	Gerry Brown Alison Reed Sarah Turvill	
Campaign Board	Gerry Brown	
Council Sub-Committee on Pensions	Sarah Turvill Gerry Brown Alison Rose Steve Smith Mike Shore-Nye (Imelda Rogers) (Andrew Connolly)	July 2021 (final) July 2022 (final)
Regional Strategy Group	Glenn Woodcock	July 2021 (1st)

## Appendix 2

UNIVERSITY OF EXETER

COUNCIL NOMINATIONS COMMITTEE

### Terms of Reference and Membership 2019/20

#### *Terms of Reference*

- 1 To make recommendations to Council for:
  - (a) the nomination of the Chancellor;
  - (b) the nomination of the Pro-Chancellors under Class I of Council membership;
  - (c) the nomination of the Chair of Council;
  - (d) nominations for the places under Class II of Council membership;
  - (e) nominations to Council committees and joint committees with Senate.
  - (f) nominations to Trusts associated with the University.
- 2 To review criteria for appointments from time to time, having regard to Council policy.
- 3 To promote equality, ~~and~~ **diversity and inclusion** through its selection of nominations to Council.
- 4 To review the arrangements for developing future leaders to senior management roles.
- 5 Responsibility for maintaining a useful and up to date skills matrix for Council membership
- 6 Responsibility for reviewing the training and development needs of the governing body.
- 7 Responsibility for updating role descriptions for Council members and chairs of sub committees.
- 8 Responsibility for oversight of reporting and reviewing conflicts of interest of members of Council.
- 9 **Responsibility for succession planning for Council and Committees.**

The quorum necessary for the transaction of business shall be four members, of which at least two shall be independent members.

#### *Constitution and Membership 2019/20*

##### Pro-Chancellors (ex officio)

Sarah J Turvill, Chair of Council (Chair)

Richard Atkins OBE

Dr Sarah Buck OBE

##### Vice-Chancellor (ex officio)

Professor Sir Steve Smith

##### Provost and Senior Deputy Vice-Chancellor (ex officio)

Professor Janice Kay

##### Registrar and Secretary (ex officio)

Mike Shore-Nye

An Independent Member (not necessarily a member of Council), to be elected by all members of Council

Bettina Rigg

In attendance: ~~Deputy Registrar & Director of Human Resources People Services and Global Partnerships~~

Imelda Rogers

Alumnae representation

The Chair of Council represents the Alumni Network Group.