

**University of Exeter**  
**Offsetting Task and Finish Group**  
**Terms of Reference**

**Purpose**

The Offsetting Task and Finish Group is responsible for developing the University’s approach to carbon offsetting, potentially as part of its strategy for achieving its carbon net-zero target.

**Role**

1. Oversee the development of a robust and transparent carbon offsetting strategy (including carbon sequestration) and recommend appropriate policies relating to carbon offsetting.
2. Develop the University of Exeter guidelines for offsetting.
3. Compare carbon offsetting to alternative uses of resources (e.g. additional renewable energy generation).
4. Consider issues associated with additionality, permanence, leakage, biodiversity, livelihoods and social justice.
5. Consult with relevant stakeholders to agree the principles of the scheme.
6. Make recommendations on an appropriate price of carbon to be used across the University.
7. Advise on appropriate types of offset projects and arrangements for verification.
8. Provide advice and make recommendations to relevant University Committees and groups on carbon offsetting.

**Membership**

- Membership should be drawn from across the University and include those with relevant academic expertise as well as individuals from Professional Services who will be involved in delivering the Offsetting Strategy.
- The Chair should be a member of the CEC Board.
- The Chair may invite non-members to attend a meeting to report on or discuss specific matters.

*Current membership*

Chair (Member of the CEC Board)	Prof Peter Cox	ESE
Professor of Photonics	Bill Barnes	ESE
Member of the Sustainability Team	Fraser Browning	Professional Services
Director of Sustainability	Joanna Chamberlain	Professional Services
Associate Professor in Earth System Science	James Dyke	ESE
Co-Director Exeter Centre for the Circular Economy	Peter Hopkinson	ESE
Head of Environment and Clean Growth	Alex Huke	IIB
MSc Global Sustainability Solutions	Jasleen Kaur	
Head of Sustainability	Ollie Milliner	FXPlus
BSc Computer Science	Jonathan Parker	
Project Manager for CASPER (Carbon Storage in Pasture through Ecological Restoration)	Danielle Ramos	IIB
Associate Professor of Earth Observation	Jamie Shutler	ESE
Professor of Sustainability	Gail Whiteman	UEBS

**Organisation**

1. The life of this Task and Finish Group is expected to be no more than two years.
2. The Group will meet at as often as is required to deliver its objectives. It is anticipated that this will be 6-8 meetings per year.
3. The Group reports to the Climate and Environmental Crisis (CEC) Board via ACT.
4. The Chair will be a member of the CEC Board.
5. The Secretary is a member of the Sustainability Team.